

Reception/Welcome Dinner hosted by Kyoto Committee

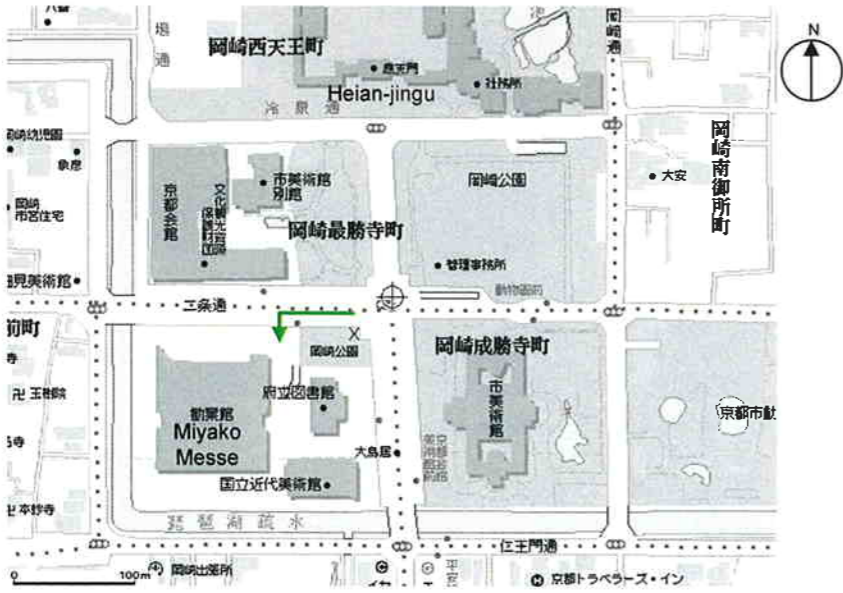
Date: Friday, 4 May (national holiday)

Venues: Miyako Messe (Kyoto International Exhibition Hall (Okazaki, Sakyo-ku, Kyoto)

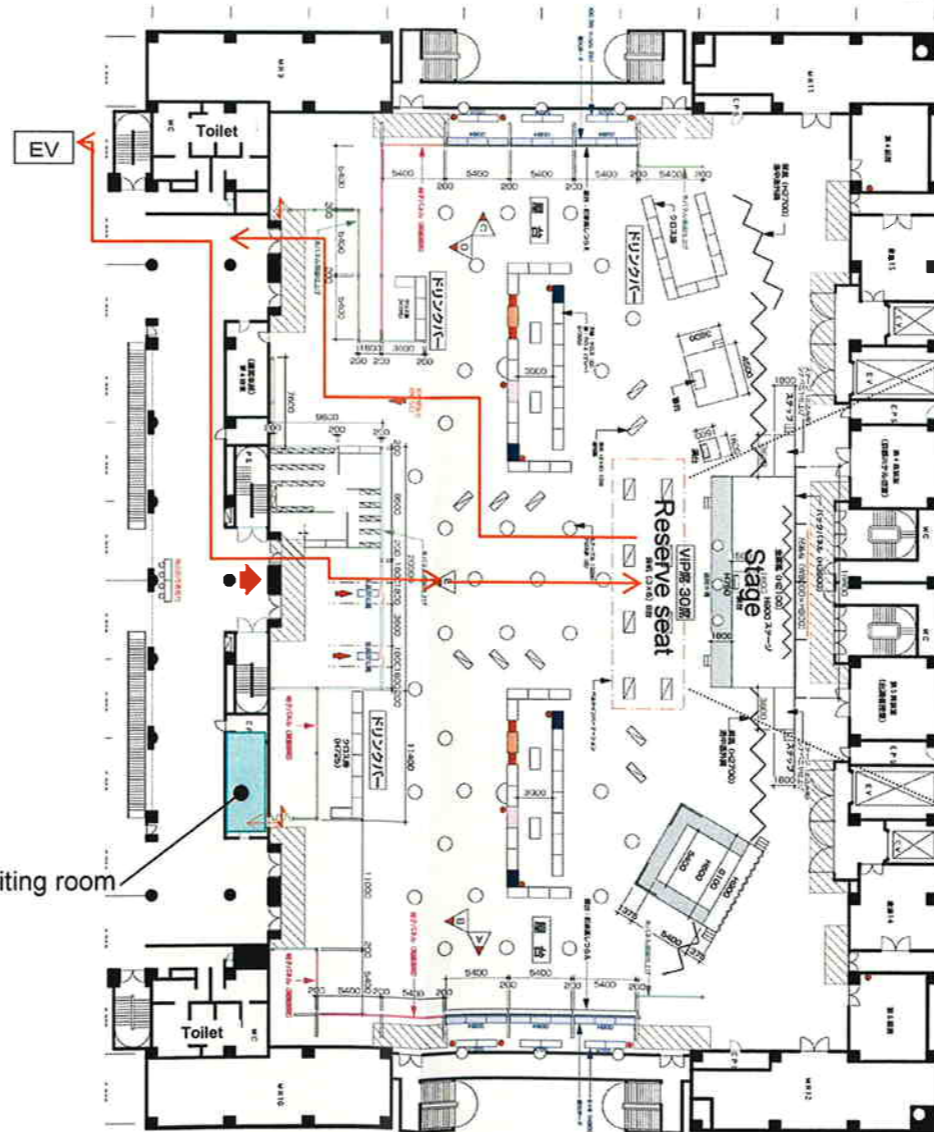
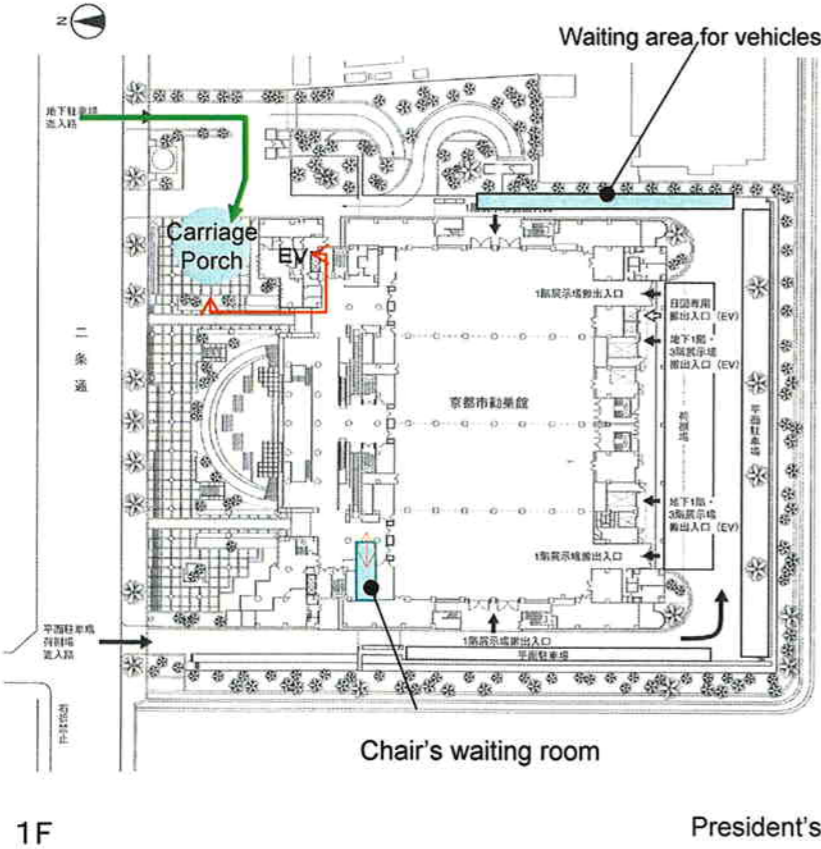
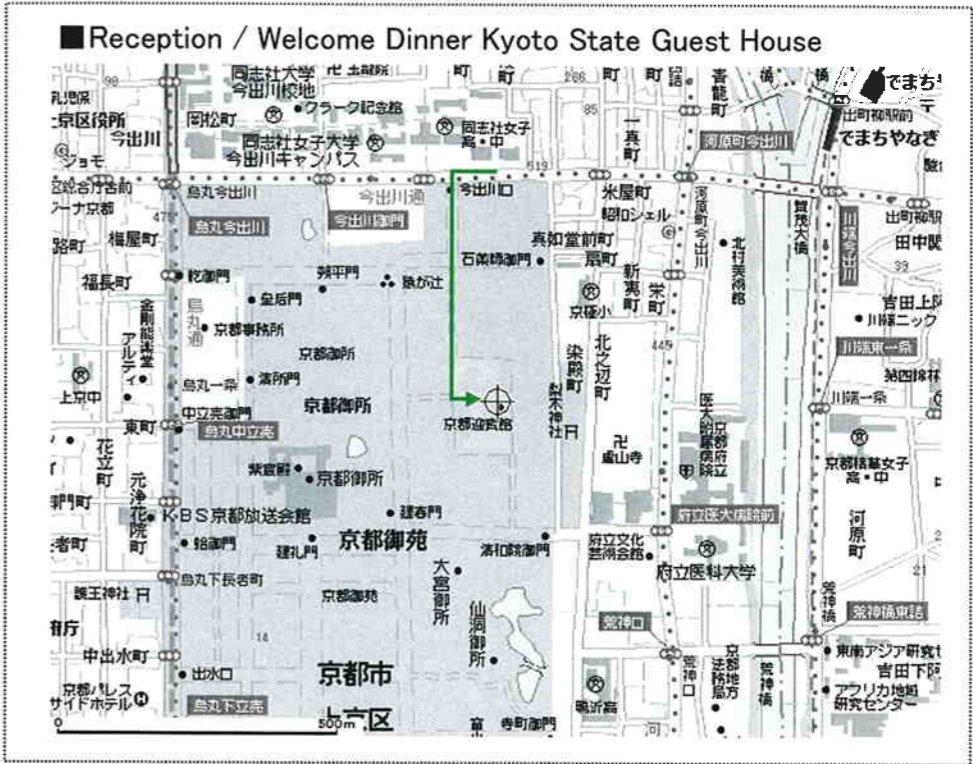
Kyoto State Guest House (Welcome Dinner)

Time		Program	Movements	Remarks
18:30		Departure from ICC Kyoto	ADB President leaves ICC Kyoto with Chief Advisor	President Kuroda, Mr. Masao Uno
19:00			Others depart from ICC Kyoto	4 VPs and 2 Vice Chairs
19:25			Vice Chairs and Vice Presidents arrive at 1F barrier, Miyako Messe	Liaison Officers to inform Kyoto Committee
		Performance of <i>Koto</i> (Japanese harp) and flower arrangement	President - East entrance to Miyako Messe → east elevator → to 3F Vice Chairs and Vice Presidents enter by venue's main entrance → to reserved seat (near stage on 3F)	A local staff member to guide VIPs (Chair's waiting room -- 1st floor) (President's waiting room - 3rd flr)
19:30		Welcome Ceremony begins		
		- Congratulatory address		Chief, Executive Panel of Kyoto Committee - Mr. Yoshio Tateishi
		- Host's address		Chair of Kyoto Committee (Governor of Kyoto Prefecture) - Mr. Keiji Yamada
19:38	Reception hosted by Kyoto Committee (Miyako Messe)	- <i>Kagami-biraki</i> (ritual breaking-open of a sake cask to mark the opening of the event) performed on rostrum	Names of those who will ascend the rostrum will be announced by the Master of Ceremonies. A local staff member to guide VIP guest before guest ascends the rostrum.	ADB President and 4 Vice Presidents; Chair and 2 Vice Chairs of the Board of Governors; Governor of Kyoto Prefecture; Mayor of Kyoto; Chair and Vice Chair of Kyoto Chamber of Commerce and Industry
		- Toast led by Chair's representative (Mayor) - Mr. Yorikane Masumoto		
19:45			Descend rostrum, return to seat	
		<i>Gagaku</i> (traditional musical genre) performance	Upon conclusion of ceremony, VIPs to stay in their seats. A local staff member to guide them from VIP seats to their cars.	
20:10			VIP seat → east-side exit, No.3 Exhibition Hall → east elevator → east exit, 1F → driveway	
20:13			Leave Miyako Messe for Kyoto State Guest House (venue for Welcome Dinner)	
20:25			Arrival at Kyoto State Guest House	
20:30		Commemorative photograph (Fuji-no-ma)	A local staff member to guide VIP guests during photo taking	ADB President and 4 Vice Presidents; Chair and 2 Vice Chairs of the Board of Governors;
20:40		Opening of formal banquet (Kiri-no-ma)		
		- Host's address		Chair's representative of Kyoto Committee (Mayor Masumoto)
		- Speech in return (2 min.)		Chair of the Board of Governors, Mr. Koji Omi
		- Speech in return (2 min.)		Haruhiko Kuroda, President of ADB
		- Toast		Chair of Kyoto Committee (Governor of Kyoto Prefecture)
	Welcome Dinner hosted by Kyoto Committee (Kyoto State Guest House)	(Banquet and Japanese Traditional dance by <i>Geiko</i>)		
		- Closing address		Vice-President of Kyoto Committee (Chairman, Kyoto Chamber of Commerce and Industry)
22:00		Banquet concludes	Move to foyer	Governor of Kyoto Prefecture; Mayor of Kyoto; Chair and Vice Chair of Kyoto Chamber of Commerce and Industry send off ADB Guests
22:03			Leave Kyoto State Guest House	

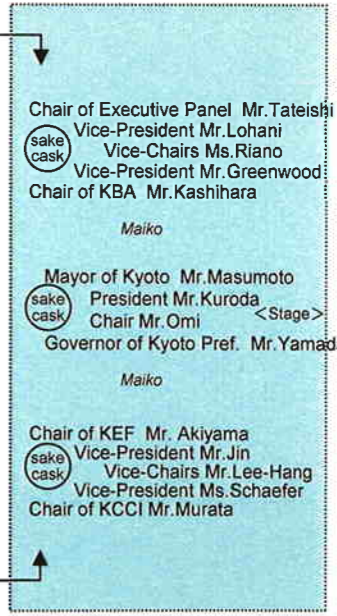
■ Reception hosted by Kyoto Committee: Kyoto International Exhibition Hall "Miyako Messe" May 4th



May 4th



Seating or standing around this area with accompanying person



Kyoto Day

Date: Saturday, 5 May (national holiday)

Venues: Room D, Kyoto International Conference Centre

Time	Program	Movements	Remarks
13:28		Arrive at Room D	Mr. David Garrigos-Soliva picks up the President from the President's Office and escorts him to the entrance of Room D.
		Enter by venue's main entrance ⇒ to reserved seat set in the front row.	Mr. Tateishi, Chief, Executive Panel of Kyoto Committee, guides the President to his seat.
13:30	Kyoto Day begins		
13:31	- Opening address by Chief, Executive Panel of Kyoto Committee (4 min.) - Mr. Yoshio Tateishi		
13:35	- Congratulatory speech by Mr. Haruhiko Kuroda, President of ADB (5min.)	President Kuroda ascends the rostrum and goes to the podium set in the center.	The Emcee invites the President to speak.
		President Kuroda descends the rostrum and leaves the room.	The Emcee announces a short recess for the President's departure.
		Move to foyer rostrum ⇒ to main entrance	Mr. Arima, Director General of Kyoto Committee guides the President to the main entrance.
13:40	Keynote speech begins.	Leave room.	Mr. Garrigos-Soliva waits at the entrance of Room D and escorts the President back to his office.



Kyoto Day on 5 May

1F | Room D S=1/200
 Area:461 m²

5/6(Seat) 1 300 m · 4 300 m

Kyoto Day

Equipments	
	1500x600 Table 5
	C-55 Conference Chair (Delux) 6
	Conference Chair 150 (w/ Side Table)
	Conference Chair 4
	Podium 1
	Wired MIC 4
	Wireless MIC 2
	Screen 1
	Video Projector 1

Special Note

- Temporary Staging 1200x2400 (x15)
- Side Table 600x600 (x4)

**ASIAN DEVELOPMENT BANK
FORTIETH ANNUAL MEETING, KYOTO**

**Scenarios for
LUNCHEON TO BE HOSTED BY
MINISTER OF FINANCE OF JAPAN
and
ADB GOVERNORS' RECEPTION WITH
HIS IMPERIAL HIGHNESS THE CROWN PRINCE**

**Monday, 7 May 2007, 12:00 noon
Sakura Banquet Room
and
Room 160**

SCENARIO FOR FINANCE MINISTER'S LUNCHEON

TIME and VENUE	SCENARIO	REMARKS
11:20 a.m. Annex Hall to Room D	Governors leave Business Session and proceed to Room D for cocktails.	
11:47 a.m. Main entrance of ICC Kyoto Room 159	Mr. Jun-ichi Nakamura, President of ICC Kyoto, Minister Koji Omi and President Haruhiko Kuroda receive His Imperial Highness, the Crown Prince, at the main entrance of ICC Kyoto (Photo opportunity 1-2 minutes) Mr. Nakamura, the Chair and the President escort His Imperial Highness the Crown Prince to Room 159.	
11:55 a.m. Room D Holding room	Minister Omi and President Kuroda proceed to Room D to join the cocktails. Mr. Nakamura escorts the Crown Prince to his holding room.	
12:02 p.m.	Minister Omi and President Kuroda lead the way to the Sakura Banquet Room (JOC and Mr. Masao Uno to guide). Governors and other participants follow.	
12:05 p.m. Sakura Banquet Room	Doors close at Sakura Banquet Room. Participants take their seats. President Kuroda sits at the Head Table. ¹	
Sakura Banquet Room	<i>(MC)² Ladies and gentlemen, the luncheon will be starting soon. His Imperial Highness the Crown Prince will be in attendance at this luncheon. Please do not take photographs of His Imperial Highness the Crown Prince. If you have a mobile phone, please turn it off. His Imperial Highness the Crown Prince will be staying at the luncheon for approximately 80 minutes. Please <u>remain seated</u> when His Imperial Highness the Crown Prince enters the Banquet Room.</i>	
Arrival of His Imperial Highness the Crown Prince		
12:11 p.m.	<i>(MC announces) The luncheon will begin in a few minutes. Please remain seated.</i>	
Sakura Banquet Room	The Chair waits outside the entrance of the Sakura Banquet Room to receive His Imperial Highness the Crown Prince.	
12:13 p.m.	<i>(MC) His Imperial Highness the Crown Prince will now arrive preceded by Mr. Koji Omi, Minister of Finance of Japan</i> President Kuroda greets the Crown Prince as he arrives at the Head Table.	
Sakura Banquet Room	His Imperial Highness the Crown Prince and Minister Koji Omi take their seats.	
12:14 p.m.	<i>(MC) We would now like to begin with opening remarks to the luncheon. Mr. Koji Omi, Minister of Finance of Japan, as the Chair of the Board of Governors of the Asian Development Bank, has the floor. Minister Omi, please.</i>	
Sakura Banquet Room	Minister Koji Omi addresses the participants.	
12:17 p.m.	<i>(MC) Thank you, Minister Omi. It is our great honor to offer the floor to His Imperial Highness the Crown Prince, to deliver an address to the participants.</i>	

¹ All Governors are seated at Head Table.

² Mr. Takahashi Miyahara, Director for Office of the Vice Minister for International Affairs, Ministry of Finance, will be the Emcee for the luncheon.

Sakura Banquet Room	His Imperial Highness the Crown Prince addresses the participants.	
12:20 p.m.	<i>(MC) Thank you, Your Highness.</i>	
Sakura Banquet Room	President Kuroda greets His Imperial Highness the Crown Prince as he arrives at the Head Table. His Imperial Highness the Crown Prince is seated.	
	Photo opportunity – TV video and still camera (5 pax from international media and ADB official cameramen present)	
12:21 p.m.	<i>(MC) The press opportunity is over. Thank you for your cooperation and your prompt exit from the Banquet Room.</i>	
12:24 p.m. Sakura Banquet Room	After the Press goes out, food is served. <i>(MC) Now please relax and enjoy the luncheon</i>	
LUNCHEON to last until dessert is served. Coffee and tea for the head table will be served at the reception with the Governors.		
1:20 p.m.	<i>(MC) Ladies and gentlemen, may I have your attention, please? Now we would like to invite Mr. Haruhiko Kuroda, the President of the Asian Development Bank to make some remarks. Mr. Kuroda has the floor. Mr. Kuroda, please.</i>	
Sakura Banquet Room	President Kuroda addresses the participants (3-minute speech)	
1:25 p.m.	<i>(MC) Thank you, Mr. Kuroda. His Imperial Highness the Crown Prince will be leaving now.</i>	
Sakura Banquet Room Holding Room	His Imperial Highness the Crown Prince is escorted to the door of the Sakura Banquet Room by Minister Omi, then Minister Omi returns to Head Table. Mr. Nakamura escorts His Imperial Highness the Crown Prince to his holding room.	
1:28 p.m.	<i>(MC) Now ADB Governors will leave for a reception with His Imperial Highness the Crown Prince. Governors, please follow The Secretary, Mr. Jeremy Hovland, and proceed to the venue for the reception with His Imperial Highness the Crown Prince. (Minister Omi and President Kuroda follow The Secretary and Governors to Room 160. Mr. Burston to be at the end of the line of Governors.) We will ask all other participants to please remain seated and enjoy your tea and coffee until we announce that the doors are open.</i>	
On the way to Room 160	ADB Governors exit from the Sakura Banquet Room. The Secretary, Assistant Secretary, (and several JOC staff) lead ADB Governors to Room 160.	
1:30 p.m. Room 160 Ante-room of Room 160 Room 160	ADB Governors arrive at Room 160. <i>(Announcement by The Secretary) Governors, His Imperial Highness the Crown Prince will be in attendance shortly. Please wait in the room.</i> Staff excluding The Secretary and Assistant Secretary exit from Room 160 and wait in the ante-room of Room 160. Chamberlain Omori checks arrangements in Room 160 before His Imperial Highness the Crown Prince enters Room 160 from his holding room. The Chair stands closest to the entrance to be used by His Imperial Highness the Crown Prince, followed by JOC staff. The President stands closest to the Governors' entrance, where the Governors are grouped evenly in the room.	
1:33 p.m. Room 160	His Imperial Highness the Crown Prince joins the reception. Chamberlain Omori escorts His Imperial Highness the Crown Prince during the reception. Each group has 7-8 minutes to introduce themselves to His Imperial Highness the Crown Prince. The Secretary acts as a timekeeper, giving cues to the Chamberlain.	

1:40 p.m. Sakura Banquet Room	<i>(MC to participants) The door is open. Thank you for participating today.</i>	
1:58 p.m. Holding Room Room 157/158 Room D	His Imperial Highness the Crown Prince ends the reception. Chamberlain Omori escorts His Imperial Highness the Crown Prince to his holding room. The Chair and the President proceed to Room 157/158. The Secretary escorts ADB Governors to Room D.	
2:12 p.m. Room 157/158 Main entrance of ICC Kyoto	The Chair and the President wait in Room 157 or 158 until His Imperial Highness the Crown Prince is ready to depart. Mr. Nakamura escorts His Imperial Highness the Crown Prince to the main entrance, accompanied by Minister Omi and President Kuroda. Mr. Nakamura, Minister Omi, and President Kuroda send off His Imperial Highness the Crown Prince, followed by JOC convoy. His Imperial Highness the Crown Prince leaves ICC Kyoto.	
2:12 p.m. Room D	Governors may leave Room D and go their separate ways.	